



**Suncoast Technical Education Center**  
**Program Catalog 2017-18**

**4057 California Street**  
**Brooksville, Florida 34604**  
**(352) 797-7091, or (352) 797-7018**  
**Fax: (352) 797-7191**  
**[www.SunTechEd.com](http://www.SunTechEd.com)**

**Sophia Watson, Supervisor of Adult & Technical Education**

**BRIGHT. TECHNICAL. CAREERS.**

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**Hernando County Schools  
Suncoast Technical Education Center**

Administrative Office  
801 North Broad Street  
Brooksville, FL 34601  
(352) 797-7018

*Main Campus*  
Nature Coast Campus  
4057 California St.  
Brooksville, FL 34604  
(352) 797 - 7091

*Extension Campus*  
Central High School Campus  
14075 Ken Austin Parkway  
Brooksville, FL 34613  
(352) 797 - 7091

**Mission Statement**

The mission of Suncoast Technical Education Center is to specialize in developing and promoting innovative programs for our students to meet the evolving needs of the community.

**Vision Statement**

Together we will make aspirations a reality.

**General Information**

The Suncoast Technical Education Center (SunTech) was developed through involvement of interested community members, and collaboration between the Hernando County School District and the Office of Business Development in August of 2013. We are all about creating a community of involvement, education and learning to enhance the local and regional business environment. A trained and ready workforce is a key component. SunTech is a public institution authorized by the State of Florida and operated by the Hernando County School District.

SunTech offers training in seven different disciplines at two campuses in Hernando County. Additional information about SunTech's programs can be found on our web site at [www.SunTechEd.com](http://www.SunTechEd.com) or at our main office located at 801 North Broad Street, Brooksville, FL 34601, phone (352) 797-7091.

**School Calendar**

The school calendar for each program is given to students each semester upon enrollment and can be found on the SunTech website at [www.SunTechEd.com](http://www.SunTechEd.com) under each program offering.

## **ADMISSION REQUIREMENTS**

Adult students and those over the age of 16 who have left formal secondary education may enroll in SunTech's technical programs. Students entering 9<sup>th</sup> grade prior to the 2003-2004 school year or from an out of state school must take the TABE test and meet the minimum standards for their selected program. Students entering 9<sup>th</sup> grade in 2003 - 2004 or after and earning a standard High School diploma are exempt from the TABE as well as students with an AA degree or higher from a higher education institution. An official transcript is required. FS1008.30, 1004.91

### **Application Procedures**

SunTech does not discriminate in its educational programs or activities on the basis of race, color, national or ethnic origin. Students' age 16 years old and older with the goal of learning a technical skill offered by SunTech are encouraged to apply. (Minor students should refer to the Administrative office for admission criteria). All programs are subject to space available.

1. Students register for a pre-enrollment advisement meeting with SunTech staff.
2. Submit application and all associated paperwork including transcripts and or Diplomas.
3. Provide proof of Florida residency to receive in-state tuition rates. Two forms of identification are required.
4. Submit the applicable tuition and fees.
5. Students accepted into SunTech programs will be required to attend a mandatory orientation. SunTech expectations, policies and procedures as well as the code of conduct will be discussed.
6. Students needing financial assistance should contact the Administrative office who will direct students to agency funding sources.

### **Tuition and Fees**

All SunTech courses are \$2.92 per program clock hour for in state tuition. The out of state tuition rate is \$11.17. There are additional fees for each program – please refer to the program supply lists found at [www.SunTechEd.com](http://www.SunTechEd.com) for a breakdown of costs associated with each program. The registration fee is non-refundable. Tuition shall be waived for career certificate programs for each recipient of a Purple Heart or another combat decoration superior in precedent who meets the requirements of State law. Any career center operated by the Board shall, within the nonresident student enrollment system-wide, prioritize the enrollment of a veteran who is granted an out-of-state fee waiver pursuant hereinabove over any other student who is granted an out-of-state fee waiver under this policy.

### **Financial Aid**

While SunTech does not offer financial aid, two community partners offer financial assistance to qualifying students. Mid-Florida Community Services (352) 796-1425 and Career Source Pasco/Hernando (352) 200-3020.

### **Program Length**

Program lengths vary from 600 to 1200 clock hours. Please see individual program listings for additional information on the required program hours – [www.SunTechEd.com](http://www.SunTechEd.com).

## **Statement of Nondiscrimination**

It is the policy of the Hernando County School District not to illegally discriminate or allow its employees to illegally discriminate on the basis of race, color, religion, national origin, age, sex, marital status, disability or GINA in its educational programs or employment practices.

## **Disability Disclosure**

Students with disabilities must self-disclose the disability to the Manager of Career Enhancement. Students seeking accommodations must provide documentation which clearly illustrates the disability. If applicable, the Manager of Career Enhancement will meet with the instructor and discuss the documented disability and appropriate accommodations.

*Reasonable accommodations are made for students with disabilities in accordance with the Americans with Disabilities Act and section 504 of the Vocational Rehabilitation Act.*

## **Family Educational Rights and Privacy Act (FERPA)**

SunTech complies with all aspects of the Family Educational and Privacy Act (FERPA). Student educational records are confidential and can only be discussed and/or viewed with the student. Students may authorize SunTech and Hernando County Schools to discuss their records with another individual or agency by signing the FERPA Compliant Request for student Records <http://www.edline.net/dynimg/SNAAA/docid/0x2D6306FD102FCE74/2/FERPA.pdf>.

## **Test of Adult Basic Education**

The State of Florida Department of Education requires that adult students who enroll in post-secondary Career and Technical Education programs take the Test of Adult Basic Education (TABE). Florida Statute requires students to be tested within 6 weeks of admission into the program of study. The State of Florida has established minimum scores in reading, language, and math which are required for completion of the program. The minimum standards may be found on the program description flyers for each program. Students who do not meet the minimum standards will be referred to Applied Academics for Adult Education (AAAE) for assistance in meeting the required standard.

The state allows for exemption of the TABE requirements. The exemptions include:

- Students who have graduated from a Florida public high school or state charter school with a standard diploma in 2007 or any year thereafter. This does not apply to students who have graduated from an out-of-state school, private school, or have earned a GED prior to 2014.
- If a student has already taken the 2014 GED® and attained the minimum scores within two (2) years prior to admission into a CTE program, the student does not need to be pretested. If a student takes and does not attain the minimum score on the 2014 GED® as the initial test, but then subsequently attains the minimum score on each test after admission into the career program, the student may be counted as a completer from the program if the student successfully demonstrates mastery of content as determined locally.
- Students who have earned a college degree at the associates of applied science or higher.
- Students who are serving as an active duty member of any branch of the United States Armed Services.

- Students who pass a state or national industry certification or licensure exam identified in the state board rules.
- Students enrolled in apprenticeship programs registered with the Florida Department of Education.
- Post-secondary students with a documented disability who are completing a post-secondary adult vocational program, but have been unsuccessful in obtaining the designated basic skills exit criteria, may have this requirement waived based on District procedures and statutory authority. Assessment of student mastery of basic skills will conform to State Board of Education Rule 6A-10.040. Our policy states:
  - Student will complete the TABE.
  - Student will provide documentation of their disability that would impact their test performance.
  - Suncoast Technical Education Center will make remediation available to the student through program instruction and/or AAAE (face to face instruction).
  - Student will retake the TABE.
  - If student with a documented testing disability does not meet minimum scores on the retest TABE, student will be exempt from meeting this completion requirement.

### **Transfers**

Official transcripts from other colleges, technical centers and accredited institutions will be evaluated by an academic advisor and the instructor and credit may be given for the appropriate units of instruction.

Students with previous technical training from other institutions may receive credit for that training. An official transcript from a Florida public institute documenting Student Performance Standards and/or Occupational Completion Points achieved for a specific technical program will be accepted in transfer at the receiving institute for the same technical program. An official transcript from a non-public institution that is fully accredited by a regional or national accrediting agency recognized by the United States Department of Education and that participates in the common course numbering system will be accepted in transfer for the same course/ program. Official transcripts from non-accredited institutions will be evaluated on an individual basis by the Manager of Career Enhancement and the program instructor to determine if advanced placement in a given program is applicable. All documentation, including transcripts, must be received by Suncoast Technical Education Center prior to the student starting their program.

Students wishing to transfer programs within SunTech must submit a letter to the Manager of Career Enhancement requesting a transfer. Students must be in good standing in their current program to be considered for transfer. Students transferring between programs may not change programs in the middle of the term but must wait until the start of the next term to enroll in a different program. Students granted permission to transfer to a new program will not be issued transfer hours.

### **Attendance Policy**

SunTech strives to provide the best educational opportunities possible to prepare students for their chosen occupation. **Students are to be on time and attend all classes**, consistent with attendance expectations in the workplace. Our attendance expectation is that students will be present 90% of the time. However, Suncoast Technical Education Center recognizes there may be times when students cannot attend school due to extreme circumstances. In that case the student must notify the instructor to inform of his/her absence. In Florida, public technical centers are on a clock hour system and are required to have and

adhere to an attendance policy. For postsecondary students, there are no excused or unexcused absences. You are present or you are absent. Time missed due to arriving late or leaving early count toward absences. Instructors will round up to the nearest quarter hour when recording tardiness or leaving early. Students whose attendance falls below 70% of the scheduled clock hours will have their situation reviewed with the possibility of being dismissed from the program. Students who are withdrawn due to excessive absences will not be entitled to reimbursements. Students must sit out the remainder of the session and may re-enroll in the next session with the Administrator's approval. If a student's attendance is between 70% and 79.9% of the scheduled clock hours at the end of a semester they will be placed on academic probation for the next semester. They will have until the end of the next semester to bring their attendance above the 80% threshold. Failure to achieve the 80% threshold by the semester end when on probation will result in withdrawal. A withdrawn student must wait until the next enrollment period to request to re-register. Only regularly scheduled class hours are reported for attendance. Make up time is not accepted.

### **Re-Admission Policy**

Students who withdraw or are administratively withdrawn due to a violation of the code of conduct or due to unsatisfactory academic progress, including, but not limited to unsatisfactory attendance, will not be re-admitted without approval by the Manager of Career Enhancement. Students who are administratively withdrawn and wish to be considered for re-admission into the same program of study, must write an appeal letter to the Manager of Career Enhancement requesting re-admission within seven (7) days of the notification of withdraw. If approved for readmission, the Manager of Career Enhancement will be responsible for making the decision for the re-entry date. Students may be issued credit for hours earned as determined by the Manager of Career Enhancement.

### **Satisfactory Academic Progress**

Students must maintain an overall grade of 70 percent or higher in all attendance, theory, clinical and/or shop performance during each evaluation period and complete the minimum number of competencies within the pacing guide for each program for the evaluation period. Some programs have higher standards and students must adhere to these standards to make satisfactory academic progress.

Student grades are calculated as follows:

- Attendance (40%)
- End of Course exam (20%)
- Workbook/Lab grade. (15%).
- Quiz/Chapter work (15%).
- Employability skills (10%)

Grading Scale:

- A = 100 – 90
- B = 89 – 80
- C = 79 – 70
- D = 69 – 60
- F = Below 60

Failure to make Satisfactory Academic Process may result in the student being withdrawn from the program.

### **Internet Usage Policy**

Suncoast Technical Education Center adheres to the Hernando County School Board Policy regarding internet usage which is displayed upon sign on to the district web site.

## **Institutional Information**

### **Lab and Shop Safety**

Safety and safe practices are of utmost importance at Suncoast Technical Education Center. You are expected to complete shop safety curriculum and pass a safety examination. Students are expected to wear safety glasses, to dress appropriately, to comply with safety regulations, and to exercise prudent judgment with self and for the care of others. If you do not follow shop and lab safety rules you may be dismissed from the program.

### **Campus Safety and Security**

SunTech may utilize Deputies from the Hernando County Sheriff's office to provide security. In the event of an emergency if no Deputy is on campus, students and staff need to contact 911 for immediate assistance.

### **Crisis Response plan**

In the event of an extreme, dangerous, or emergency situation a comprehensive plan of action is in place to deal with such matters. Should a crisis develop, notify your instructor or administration immediately. Policies are in place, are provided to students at orientation and are clearly displayed in the program area. In extreme circumstances, call 911.

### **Student time records**

It is imperative that students be in class on a daily basis. It is the students' responsibility to accurately record their attendance and clock hours for each class. Accurate records of attendance are important as student attendance determines the pace of completion for the course as well as impacting final grades.

### **Tardy Policy**

Punctuality is crucial to student success in the classroom. If a student is late this will be reflected in their grade. If there are excessive tardiness, it will affect his or her program clock hours and will ultimately affect their final grade.

### **Student Code of Conduct**

SunTech students are expected to adhere with the legal and ethical standards of the institution. SunTech reserves the right to administratively withdraw students at any time for misconduct. Students admitted to the school will receive a student handbook that outlines specific information regarding student conduct.



### **Driving/Parking**

Parking is provided in designated areas for Suncoast Technical Education students. Parking in areas other than designated student parking lots is prohibited. The speed limit of 15 miles an hour is strictly enforced. Parking privileges may be revoked for parking and speeding violations. Loitering is not allowed in and around cars.

All Florida State Statutes are applicable while driving on school grounds. Failure to follow these rules will result in the revocation of parking privileges.

Each student who parks a vehicle on a school campus is presumed to know what is contained in the vehicle and will be held accountable for any weapons, drugs, or contraband which may be found in the vehicle. Furthermore, locating or operating automobiles, trucks, vans, or other transportation means on School Board property is a privilege granted by the School Board and students whose vehicles are so located shall not have any expectation of privacy in or around said vehicles.

### **Identification Badges**

Picture identification badges are issued to all SunTech students each school year. A \$5.00 fee is assessed for the identification badges. A replacement fee will be charged for any lost badges. Identification badges are to be worn at all times while students are on campus.

### **Complaint/Grievance Procedure**

In the event that there is a complaint or issue at the classroom level, the student should first speak to the instructor in private about their concern. If the complaint cannot be resolved at the classroom level, the student should submit the complaint to the Administrator on duty or the Manager of Career Enhancement. If the complaint cannot be resolved at that level, the student may present the complaint formally, in writing, to the Supervisor of Adult and Technical Education within three (3) days. If the grievance is not resolved satisfactorily, the grievant may appeal within five (5) days to the Hernando County School District, 901 N Broad Street, Brooksville, FL, 34601. Grievances may also be registered with COE, (Council on Occupational Education) at 7840 Roswell Rd., Building 300, Suite 325, Atlanta, GA, 30350, 800-917-2081, [www.council.org](http://www.council.org).

## **Financial Information**

Postsecondary students are assessed tuition and lab fees. The session's tuition and lab fees are discussed during the enrollment period and are payable upon registration, and have an approved payment plan. Certain programs require the purchase of supplies, insurance, tools and uniforms. Generally, items purchased are used in employment after graduation. Fees are subject to change without notice. Florida residents are assessed tuition by the clock hour at the current rate set by the Florida legislature. A Florida resident is defined as a person whose official residence has been in the state of Florida for one full year prior to enrollment. The current in state tuition rate is \$2.92 per clock hour. The out of state rate is \$11.17. There is also a \$5 student ID fee. Information on the cost of individual programs may be obtained on the Suncoast Technical Education Center website at [www.SunTechEd.com](http://www.SunTechEd.com).

Payment for program tuition is made at the time of registration at Hernando Adult Education based at 801 N. Broad Street, Brooksville, Florida, 34601. Payment of installment plans can be made at the business office, 4057 California Street, Brooksville, Florida, 34604 also. Cash, money order, debit card, Visa, Discover and Master Card are accepted forms of payment for most programs.

Students will be dropped from the class if payments are not received by the first day of class. Non-payment of agreed upon payment plan installments will result in automatic withdrawal from the career-technical program and all tuition paid to-date and fees will be forfeited. Class books will be returned or the cost of the book will be billed to the student at the stated purchase rate when the book is signed for. Re-entry into a Suncoast Technical Education Center program may be allowed as long as any outstanding amounts are paid.

### **Check Writing Policy**

If your check is returned or rejected for any reason, you expressly authorize your bank account to be electronically debited for the amount of the check, PLUS a minimum processing fee of \$25.00 or the maximum amount allowed by law. Suncoast Technical Education Center uses Check Care for collection action on all returned checks. A copy of their graduated charges is available on request.

**Payment Plan Schedule**

			<b><u>SunTech Payment Options School Year 2017 - 2018</u></b>			
<b>Tuition &amp; Lab Fee for Automotive Services I per payment Phase</b>						<b>\$766.50</b>
Student ID/ Regn.	Lab Fee Total	Down Payment	Lab Fee Phase 1 & Books	Lab Fee Phase. 2	Lab Fee Phase. 3	Lab Fee Phase. 4
\$35.00	\$200.00	\$275.94	\$295.00	\$50.00	\$50.00	\$50.00
Reg. Installment \$122.64						
<b>Tuition &amp; Lab Fee for Cosmetology for the course</b>						<b>\$3504</b>
Student ID/ Regn.	Lab Fee Total	Down Payment	Lab Fee Phase. 1 plus Book bundle			
\$35.00	\$100	\$876.00	\$734.24			
Reg. Installment \$262.80						
<b>Tuition &amp; Lab Fee for Cyber Security per payment Phase</b>						<b>\$547.50</b>
Student ID/Regn.	Lab Fee Total	Down Payment	Lab Fee Phase. 1	Lab Fee Phase. 2	Lab Fee Phase. 3	Lab Fee Phase. 4
\$35.00	\$400.00	\$109.50	\$100.00	\$100.00	\$100.00	\$100.00
Reg. Installment \$87.60						
<b>Tuition &amp; Lab Fee for HVAC/Refrigeration per payment Phase</b>						<b>\$547.50</b>
Student ID/Regn.	Lab Fee Total	Down Payment	Lab Fee Phase. 1 plus Book	Lab Fee Phase. 2	Lab Fee Phase. 3	Lab Fee Phase. 4
\$35.00	\$200.00	\$197.10	\$111.00	\$50.00	\$50.00	\$50.00
Reg. Installment \$87.60						
<b>CAREER IN A YEAR</b>						<b>\$876</b>
<b>Tuition &amp; Lab Fee for Advanced Manufacturing per payment Phase</b>						
Student ID/Regn.	Lab Fee Total	Down Payment	Lab Fee Phase. 1	Lab Fee Phase. 2		
\$35.00	\$900.00	\$375.36	\$390.00	\$450.00		
Reg. Installment \$140.16						
<b>Tuition &amp; Lab Fee for Welding per payment Phase</b>						<b>\$766.50</b>
Student ID/Regn.	Lab Fee Total	Down Payment	Lab Fee Phase. 1 & Book	Lab Fee Phase. 2	Lab Fee Phase. 3	Lab Fee Phase. 4
\$35.00	\$1,200.00	\$275.94	\$408.75	\$300.00	\$300.00	\$300.00
Reg. Installment \$122.64			-	-	-	-

Revised 07/2017

## Air-Conditioning, Refrigeration and Heating Technology 1 (HVAC) – 750 Hours

Instructor

Mr. Mark LaBelle

Program Structure

OCP	Course Number	Course Title	Course Length	SOC Code
A	ACR0041	Air-Conditioning, Refrigeration and Heating Helper	250 Hours	49-9021
B	ACR0043	Air-Conditioning, Refrigeration and Heating Mechanic Assistant	250 Hours	49-9021
C	ACR0047	Air-Conditioning, Refrigeration and Heating Mechanic 1	250 Hours	49-9021

### **Program Description**

The Air-Conditioning, Refrigeration and Heating Technology Program includes classroom and shop instruction in the basic principles of air conditioning and refrigeration that apply to commercial and residential systems. Students entering this program will develop the basic knowledge and skills for entry level employment as installers or mechanics in the air conditioning, refrigeration and heating industry or provide supplemental training for persons previously or currently employed in this career field. Both classroom and laboratory work will be necessary for completion of the program. Students will become acquainted with the overall industry and learn the latest employability skills.

### **Certificates available**

EPA 608 refrigerant      R410A Safety      HVAC Excellence Employment Ready Exams Series

### **TABE Minimum Requirements**

To complete the HVAC program, students must meet the minimum scores in math (10), language (9) and reading (9).

### **Uniforms**

The uniform for the HVAC program consists of a collared work shirt and dark work type pants. All students must purchase and wear safety glasses, hard leather work shoes with non-skid, oil resistant soles. Proper uniform and safety equipment must be worn each day to class.

### **Tools**

Basic hand tools and equipment are required for this program. Information regarding specific tools will be discussed the first week of class.

### **Schedule**

Monday and Thursdays 4-9

### **Location**

Central High School

14075 Ken Austin Parkway

Brooksville, FL 34613

(352) 797-7091

Instructional Ratio 20:1

## Automotive Services Technology 1

Instructors

Mr. Ron Ralph

Mr. Kevin Moglia

### Program Structure

OCP	Course Number	Course Title	Course Length	SOC Code
A	AER0014	Automotive Services Assistor	300 Hours	49-3023
B	AER0418	Automotive Brake System Technician	150 Hours	49-3023
C	AER0453	Automobile Suspension & Steering Technician	150 Hours	49-3023
D	AER0360	Automotive Electrical/Electronic System Technician	300 Hours	49-3023
E	AER0110	Engine Repair Technician	150 Hours	49-3023

### Program Description

This program helps to prepare the student for employment in the automotive mechanics field. Students learn to diagnose malfunctions, repair, adjust or replace parts of the automobile, restoring it to the conditions and specifications recommended by the manufacturer.

### Certifications available

ASE

### TABE minimum standards

To complete the Auto Services program, students must meet the minimum scores in math (10), language (9) and reading (9).

### Uniforms

The uniform for the automotive program consists of a collared work shirt and dark work type pants. All students must purchase and wear safety glasses, hard leather work shoes with non-skid, oil resistant soles. Proper uniform and safety equipment must be worn each day to class.

### Tools

Basic hand tools and equipment are required for this program. Information regarding specific tools will be discussed the first week of class.

### Schedule

Mondays, Tuesday and Thursday, 4-9pm

### Location:

Nature Coast Technical High School  
4057 California Street  
Brooksville, FL 34609  
(352) 797-7091

Instructional Ratio 20:1

## Cosmetology

Instructor

Ms. Dorothy (Cookie) Poteet

### Program Structure

OCP	Course Number	Course Title	Course Length	SOC Code
	CSP0009	Grooming and Salon Services, Core, Facials and Nails	225 Hours	39-5012
	COS0002	Cosmetology and Hairdresser 1	300 Hours	39-5012
	COS0003	Cosmetology and Hairdresser 2	300 Hours	39-5012
	COS0009	Cosmetology and Hairdresser 3	375 Hours	39-5012

### Program Description

Cosmetology enables people to acquire technical knowledge and skills necessary to qualify for the Florida Cosmetology State License Examination. Instruction includes a combination of class theory and practical experiences through practice with mannequins and patrons. Students will take a state board exam at the completion of the program for the Florida cosmetology license.

### Certifications Available

Florida Board of Cosmetology License

### TABE minimum standards

Area	Minimum Score
Reading	9
Language	8
Math	8

### Uniform

This program requires that a uniform be worn daily. Uniform consists of a black smock, black pants and black shoes.

### Schedule

Monday, Tuesday, Wednesday & Thursdays, 3-9 pm

### Class Location

Nature Coast Technical High School  
4057 California Street  
Brooksville, FL 34609  
(352) 797-7091

Instructional Ratio 20:1

## Welding Technology

Instructor

Mr. Jason Whitman

OCP	Course Number	Course Title	Course Length	SOC Code
A	PMT0070	Welder Assistant 1	150 hours	51-9198
	PMT0071	Welder Assistant 2	150 hours	51-9198
B	PMT0072	Welder, SMAW 1	150 hours	51-4121
	PMT0073	Welder, SMAW 2	150 hours	51-4121
C	PMT0074	Welder	450 hours	51-4121

### Program Description

The welding program includes classroom and shop instruction and prepare students for employment in the welding industry. The course is multi-tiered and students entering this program will develop the knowledge and skill both basic and intermediary, for employment in Shield Metal Arc Welding, Gas Metal Arc Welding, Flux-Core Arc Welding and Gas Tungsten Arc Welding to professional competency.

### Certifications available

American Welding Society Exam

### TABE minimum standards

Area	Minimum Score
Reading	9
Language	9
Math	9

### Uniform

The uniform for the welding program consists of a collared work shirt and dark work type pants. All students must purchase and wear safety glasses, hard leather work shoes with non-skid, oil resistant soles. Proper uniform and safety equipment must be worn each day to class. Students must also provide their own approved welding helmet and gloves.

### Schedule

Monday, Tuesday, and Thursdays 4-9 pm

### Location

Central High School  
14075 Ken Austin Parkway  
Brooksville, FL 34613  
(352) 797-7091

Instructional Ratio 20:1

## Manufacturing

### Advanced Manufacturing & Production Technology

Instructor

Mr. H.Edward Fry

OCP	Course Number	Course Title	Course Length	SOC Code
A	ETI0400	Entry Level Production Worker	150 hours	51-1011
B	ETI0431	Production Quality & Assurance	150 hours	51-1011
C	ETI0432	Manufacturing & Production Processes	150 hours	51-1011
D	ETI0453	Manufacturing & Production Maintenance	150 hours	51-1011

### Program Description

The content includes but is not limited to providing students with a foundation of knowledge and technically oriented experiences in the study of automation technology, its application in manufacturing, engineering and robotics, and its effect upon our lives and the choosing of an occupation. The content and activities will also include the study of enterprise systems, safety, quality, and leadership skills. This program focuses on transferable skills and stresses understanding and demonstration of the technological tools, machines, instruments, materials, processes and systems in business and industry.

### TABE minimum standards

Area	Minimum Score
Reading	9
Language	9
Math	9

### Certifications Available

MSSC: Certified Production Technician & Logistics Technician

NIMS Certification (additional)

### Uniform

The uniform for the manufacturing program consists of a collared work shirt and dark work type pants. All students must purchase and wear safety glasses, hard leather work shoes with non-skid, oil resistant soles. Proper uniform and safety equipment must be worn each day to class.

### Schedule

Mondays, Tuesdays and Thursdays 4-9pm

### Location

Nature Coast Technical High School  
4057 California Street  
Brooksville, FL 34609  
(352) 797-7091

Instructional Ratio 20:1



## Applied Cyber-Security

Instructors

Mr. Justen Early

OCP	Course Number	Course Title	Course Length	SOC Code
A	CTS0018	Cybersecurity Associate	600 hours	15-1122
B	CTS0019	Information Security Manager	150 hours	15-1122

### Program Description

This course provides students with the skills to analyze cybersecurity issues from a variety of perspectives, Lead teams of cybersecurity professionals and make strategic decisions to protect entities from cyber threats.

### Certifications available

CompTIA A+

CompTIA Network+

Network Security+

### TABE minimum standards

Area	Minimum Score
Reading	9
Language	9
Math	10

### Uniform

The uniform for this course is a polo style shirt and long pants.

### Schedule

Monday and Wednesday s 5-10pm

### Location

Nature Coast Technical High School  
4057 California Street  
Brooksville, FL 34609  
(352) 797-7091

Instructional Ratio 20:1

# SunTech

## Faculty and Staff

Staff Member	Position	Certification/Degree	Institution
Watson, Sophia	Supervisor of Adult and Technical Education	Master in Education Administration	Grand Canyon University
Barlow, Nicola	Manager of Career Enhancement	Master in Educational Leadership	National Louis University
Poteet, Dorothy	Cosmetology	Bachelor's Degree	Industrial work experience
Fry, Ed	Automation & Production Technology Instructor	Associates of Arts	Industrial work experience
Early, Justen	Cybersecurity Instructor	Associates of Science	Industrial Work Experience
Whitman, Jason	Welding Technology Instructor	Vocational Certification	Industrial work experience
Ralph, Ronald	Automotive Technology Instructor	Vocational Certification	Industrial work experience
Moglia, Kevin	Automotive Technology Instructor	Vocational Certification	Industrial work experience
LaBelle, Mark	Air-Conditioning Refrigeration and Heating Technologies Instructor	Vocational Certification	Industrial work experience
Roberson, Christa	General Education Teacher	Bachelors in Education	St. Leo University